**Evaluation Criteria**

Excellent present for every meeting;

contributed to the highest degree;

worked very hard

Good present at all meetings;

contributed well and regularly;

worked hard

Fair present at all but one or so meetings;

contributed from time to time;

showed some effort

Poor missed two or so meetings;

contributed when prompted;

showed little effort

Barely Acceptable: missed several meetings;

present but hardly contributed;

showed very little effort.

Unacceptable was not present at all;

did not contribute to effort at all;

showed no effort at all

1.how effectively has the employee been working together with the team members on this project?

2 .did the employee participate actively most of the time?

3.employees honesty

4. employees work productivity

5. employees attitude towards work.

6. Completes group assignments on time.

7. Attends group meetings regularly and arrives on time.

8. Prepares work in a quality manner.

9.Attempting to communicate clearly and with civility

10.Listening effectively

11.Accepting criticism gracefully

12. Completing tasks fully and on time